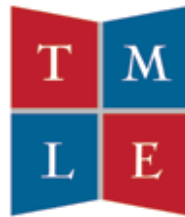




This course is specifically designed for people wishing to gain accreditation to work within the Local Government Council Law Enforcement and Regulatory Services sector.



Teach Me Law Enforcement Pty Ltd
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Ph (02) 9687 7074 F (02) 9687 3172

www.tmle.com.au



**CERTIFICATE IV
IN LOCAL
GOVERNMENT
(REGULATORY SERVICES)**

NATIONAL CODE LGA 40504

//// VOCATIONAL OUTCOME

This course is a vital component in gaining entry into the regulatory sector of Local Government and is recognised by all states, territories and jurisdictions.

This program fulfils the requirements to obtain a nationally recognised Certificate IV in Local Government (Regulatory Services)

THE COURSE INCLUDES THE FOLLOWING SUBJECTS

LGACORE102B	Follow defined OHS policies and procedures
LGAGOVA410B	Monitor council procedures to ensure compliance with relevant legislation
LGAREGS404A	Undertake appointed animal control duties and responsibilities
LGACOM404B	Establish cooperative arrangements with other organisations
PSPREG401C	Exercise regulatory powers
LGACOM406A	Investigate alleged breaches of legislation and prepare documentation
LGACOMP008A	Apply conflict resolution skills
PSPREG409B	Prepare a brief of evidence
LGACOM408A	Represent council at legal proceedings
LGAREGS402A	Provide Evidence in court
LGACORE104B	Work effectively in Local Government
LGAEHRR303B	Monitor areas under council jurisdiction

//// ENTRY REQUIREMENTS

TMLE has no special requirements for entry into this course and it is open to everyone. There is however a requirement to be able to attend and understand Council meetings, speak to experienced Council Officers and to observe and understand Council functions.

//// FEES

\$3,975 per person (GST exempt)
For information or pricing on RPL please contact our offices on (02) 9687 7074.

Please be aware that there are generally no refunds once a student has enrolled, however there maybe some situations where refunds maybe considered, please refer to our policies as stated on the TMLE website www.tmle.com.au

//// OTHER ASSOCIATED COSTS

This course does require attendance at classes and any associated costs in regard to this aspect of the course delivery are to be met by the participant or their associated employer. In addition to this there are some compulsory assessments and tasks to be completed, some of these will require access to a computer and the internet.

//// AWARD

Students will receive a Certificate of Competency in the nationally accredited, Certificate IV in Local Government (Regulatory Services) and a transcript of results.

//// DURATION

TMLE allows participants 2 years to complete the course however students should aim to complete the course within 12 months.

//// STRUCTURE

The course requirements are met by:

- Individual study
- Assignment work which you will submit for comment and assessment

- Attendance at classroom instruction
- Classroom phases can be undertaken at any of our teaching locations as long as all requirements are met within the timeframe of completion

//// RECOGNITION

TMLE recognises the skills and experience you will have attained through previous study and work/life experience. If you are able to demonstrate competency in a module you will be given prior credit for that module.

//// LEARNING MATERIALS

TMLE will supply these learning materials:

- A workbook
- Recommended reference material
- Assessment and learning material (PDF and Word docs) which will be supplied to you on a USB thumb drive.

//// ASSESSMENTS

Assessment for this programme is conducted by:

- Assignments on work place scenarios
- Workbook activities reflecting typical workplace situations
- Classroom interaction and participation
- Record of hours reflecting current council duties or attending council meetings
- Examination

//// PAYMENT

Payment must be made prior to commencement of the course and can be made by cheque (made out to Teach Me Law Enforcement), money order or cash at our offices or alternatively by direct debit. Direct debit details are available on the enrolment form.

To obtain further information on this or any of our courses please contact the course coordinator or our offices.